**Blandford St Mary Parish Council**

**NOTICE OF AN ANNUAL PARISH MEETING**

**AND ANNUAL GENERAL MEETING OF**

**THE PARISH COUNCIL**

**The following Councillors are summoned to attend a meeting of the Parish Council which will take place on the 7th of May 2025 2023 6.30PM**

**Cllr M Albery – Chairman, Cllr R Whitlock – Vice Chairman, Cllr J Dallison, Cllr J Stayt, Cllr M Dallison Cllr I Mackay and Cllr T Coates**

***All members of the Council are requested to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder and are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.***

**Public Questions**

There will be a 3-minute public consultation period before the Council meeting opens for the public to ask questions on any items on the Agenda or other matters of interest or concern that they wish to bring to the attention of the Parish Council. Items not on the agenda will be taken to the next meeting.

The Clerk will be recording the meeting for the Parish Council’s records only.

Nicola Phillips - Parish Clerk 29th April 2025

**AGENDA**

**Annual Parish Meeting**

**1. Apologies for absence**

**2. Retiring Chairman to convene the meeting**

**3. Annual reports of the Councils officers and local organisations**

**• Play Area**

**• Community Hall**

**• Blandford+ Monitoring Group**

**• Allotments**

**• Environment**

**4. Any matters arising**

**At this point the Annual General Meeting will be opened**

**1. Election of Chairman and signing of Declaration of Office**

**2. To receive and accept apologies of absence**

**3. Election of Vice Chairman and signing of Declaration of Office**

**4. Declaration of interest and dispensations**

**5. Parish Council legal documents**

* **To confirm that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 will be agreed.**
* **To confirm there have been no changes to the adopted policies and procedures for 2023.**

**6. Approve minutes from AGM dated the 8th of May 2024**

**7. Approve the governance statement, annual accounts, bank reconciliation and confirm no conflict of interest with DBO LLP and the publication of public rights.**

**8. To Approve the minutes from the 8th of May 2024**

 **Matters arising from those minutes.**

* **Update on the Village Hall**
* **Request for financial support for the community engagement project for St Mary’s Church**
* **Co-option for new Councillor**

**9. Officers and Chairman’s report.**

 **To agree officers’ roles for the following:**

* **DAPTC representative**
* **Play Area**
* **Village Hall**
* **Blandford+ Monitoring Group**
* **Allotments**
* **Environment**

**10. Received report from Dorset Council representative**

**11. Finance**

 **To agree: Payment Schedule for April 2025**

**12. Clerk Report**

**13. Items for next agenda and date of next meeting**